

SECTION B

**POLICIES
BY
EXECUTIVE BOARD
ACTION**

ASSISTANCE TO LOCALS

1. When possible, the chain of command shall be that all locals must contact their Vice President first.
2. If a local cannot contact their Vice President, then they may contact the State Office.
3. All Vice Presidents must contact the State Office for approval before assistance is given to a local, except in an emergency.
4. Individual membership must go through the President of their respective local before contacting the State Office.

See Executive Board Minutes
May 17, 1987

ELIGIBILITY TO RECEIVE A RING

An Executive Board member must serve two full terms before being eligible for a ring.

See Executive Board Minutes
May 26, 1987

USE OF CREDIT CARDS

1. Vice Presidents shall have the right to use the State credit card for all authorized travel by plane, train, bus or car rental.
2. Vice Presidents shall have the right to use the State credit card for all authorized hotel/motel room charges.
3. When on authorized State business within their respective District, Vice Presidents shall be authorized to charge or spend up to \$50.00 a day for meals. If the amount exceeds the \$50.00, the Executive Board must approve the higher

expenditure at its next meeting. If the Executive Board does not approve the higher expenditure, that amount will be deducted from the Board Member's per diem check.

4. Vice Presidents shall have the authority to use the State credit card for meals while attending authorized Executive Board meetings or any authorized conference for meals and hotel/motel.
5. Any other use of the State credit card must have prior approval by the President before use:
 - A) Vice Presidents will be allowed necessary meals and lodging only when attending a function by a Local within their respective District.
 - B) Funerals within the State will be at the discretion of the President.

See Executive Board Minutes
May 26, 1987

LOCAL PRESIDENTS ATTENDING EXECUTIVE BOARD MEETINGS

A Local President may request in writing through his District Vice President to address this body and so state the reason.

See Executive Board Minutes
January 24, 1990

IAFF FIRST DISTRICT VICE PRESIDENT

The I.A.F.F. First District Vice President may attend the Executive Board meetings of the NYSPFFA with no vote.

See Executive Board Minutes
January 24, 1990

LINE ITEM BUDGET

Any monies not previously approved and designated in our line item budget, must first have Executive Board approval before being expended.

See Executive Board Minutes
January 25, 1990

CONVENTION JOURNAL

Any Local or District can have a Convention Journal with solicitation within their District only. Solicitations outside the District can be made only to the Locals and not business establishments.

See Executive Board Minutes
January 25, 1990

INSURANCE and BENEFITS TRUST

The Executive Board shall conform to and abide by the Life Insurance Trust Agreement as formulated and presented by Attorney of record. Said agreement shall be signed by each trustee and by all participating locals and a signed copy distributed to each.

The Board of Trustees shall consist of the President, Secretary/Treasurer and five Executive Board members who's locals participate in the Insurance Program.

A report and update of the Insurance Program shall be presented to the full Executive Board at each regularly scheduled meeting along with any recommendations for action.

By Executive Board Action
Revised January 22, 2003

Name of Board changed, from Board of Insurance Trustees May 2005

INSURANCE ADMINISTRATIVE FEE

The Administrative Fees are to be split between the participating Locals at 40% and this Association at 60% basis.

By Executive Board Action
16 July 2006

ESTABLISHING GUIDELINES FOR CONVENTION/SEMINAR REGISTRATION FEES

The Secretary/Treasurer, at the January Executive Board Meeting will present to the Executive Board the registration fees for their approval:

- a] Legislative Forum
- b] Annual Convention
- c] Health and Safety Seminar

2017-2018	Fee Structure:	
a]	Legislative Forum	
	1] Delegates Attending	\$75 per member
b]	Annual Convention	
	Delegates Attending	\$125
c]	Health & Safety Seminar	
	Delegates Attending	\$100

By Executive Board Action Revised Legislative Fee January 2013.

HOST LOCAL OR DISTRICT OBLIGATION REGARDING CONVENTION

The following is to be provided by the host of the annual convention (either a local or district, etc.)

Rooms:

- 1] A two-bedroom suite for the President and the Secretary/Treasurer.
- 2] **Fourteen (14)** Room nights will be provided.

A possible breakdown:

- 2 night's Union Member of the Year
- 2 night's Fire Fighter of the Year
- 2 night's Health & Safety Member of the Year**

Meals:

- 1] Meals for Union Member of the Year and family.
- 2] Meals for Fire Fighter of the Year and family.
- 3] **Meals for Health & Safety Member of the Year and family.**

Revised by Resolution #2 2016 Convention

Convention Business:

- 1] An office for central communication, including a copy machine will be provided.
- 2] General Session must be audio and video taped

Profits:

After all expenses by host local or district have been paid, all profits from convention will be split, 50% to the host local or district and 50% to the state association to offset the cost of convention expenses.

See EB Minutes 92-10